

CAMPBELL HELICOPTERS LTD
MAINTENANCE MEMO 2008-08

Subject: Journey log entries for changes to W&BR configuration

Date: 29 Oct. 2008

To: Pilots and AMEs

Reference:

CAR Std 571 types of work

(h) Weight & Balance (W&B):

(i) Change to empty weight or center of gravity (C of G) position, including lateral C of G where limitations are published

MCM section 5.8

Instructions:

All Pilots and AMEs were given training on the procedure to record W&BR changes in the Journey log in accordance with the draft reissue of the MCM. Due to unforeseen circumstances the approval of the MCM took longer than anticipated.

During this last operational season very few log entries included the lateral arm and some entries did not have a longitudinal arm as required by the above CAR.

The reissue of the MCM has been approved. We have amended the Journey Logs in use at this time to reflect the procedures in the reissued MCM.

You will find the Procedure for W&B control in MCM reissue section 5.8. The following is a condensed version of the procedure.

- Any change to the AC equipment must be recorded in the Journey log.
- Any permanent change in the equipment list requires an amendment to the report..
- If the change is made under elementary work, that person with the appropriate air operator authority must certify it. (Signature, number, date)
- If the change is made under ACA, that person with the appropriate AMO authority must certify it with a maintenance release.
- The W&BR Amendment number, configuration number, weight, long. arm, and lat. arm must be recorded in the journey log page at the time of the change and in the Current WB control sheet (page 5 of JL).

Richard Mackinnon

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Please sign and return this portion to signify that you have read and understand these directions. If you have any questions contact AL Singh or Richard Mackinnon.

NAME

LICENSE #

DATE