

# CAMPBELL HELICOPTERS LTD

## MAINTENANCE MEMO 2008-04

**Date:** 2008-Oct-14

**To:** AMEs

**Subject:** Technical Dispatch Procedure

**Reference:**

NCF 2008-12

MCM 5.1 that read in part "The AME is responsible to ensure the Journey Log Maintenance Activity Control (MAC) is updated with all the applicable due dates and times on the MSR."

CAR726.06 Technical dispatch procedure

The purpose of the technical dispatch procedures is to ensure that only those aircraft that conform to applicable airworthiness, operational, and corporate requirements are dispatched into service. This system also forms the basis upon which the pilot-in-command will determine aircraft serviceability in respect of airworthiness directives, maintenance, weight and balance control, operational, or corporate requirements.

It has come to my attention from the Quality Assurance Program that on a substantial number of occasion's maintenance was over flown. The cause of this is that the MAC was missing entries for the maintenance required. We do not have an effective technical dispatch procedure if the procedure is not followed.

The AME assigned to an AC must continually review the MSR and MAC to ensure all required maintenance for the next 100 hours or 60 days is entered.

To rectify the problem it is now mandatory that a copy of the MAC will be forwarded once a week along with other documents to be sent in weekly. If a photocopier is not available a hand written copy will be made of open maintenance to be carried out.

Al Singh

Director of Maintenance

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***Please sign and return this portion to signify that you have read and understand these directions. If you have any questions contact AL Singh.***

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**NAME**

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**LICENSE #**

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**DATE**